

GARIOCH AREA COMMITTEE STATEMENT OF OUTSTANDING BUSINESS AS AT 23 APRIL 2024

NO	TITLE	MOST RECENT UPDATE	TIMESCALE
1.	Supplementary Housing Work Plan and Business Case – Procurement Approval for Works at Littlewood Court, Kemnay	A report is being prepared by appointed specialist environmental consultant ' <i>SEED Environmental</i> ' for issue to SEPA presenting the facts. There are small levels of oil remaining in BH201, BH202 and BH204 but that there is no product or detections measured anywhere else or migrating off site. The intention being to agree that the remaining impacts are not a risk to groundwater and surface water receptors and as such the matter can be closed off.	June 2024
2.	Committee Review Process Stage 2: Workshop to Consider Toilet Provision in Garioch	No further update.	May 2024
3.	2024/2025 Environment and Infrastructure Services Procurement Plan	No further update	March 2025

ORIGINAL DECISIONS AND PREVIOUS UPDATES PROVIDED TO THE COMMITTEE

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
1a.	8 October 2019 (item 9)	Supplementary Housing Work Plan and Business Case Request that reports be provided:- 1. detailing the costs an implications and remedial work required following the investigation works; and 2. giving a comparison business case for alternative heating sources for Littlewood Court, Kemnay (Completed and discharged 1/12/20)	Infrastructure Services (Matthew MacAulay)	February 2020
1b	6 October 2020 (Item 4)	Request that Officers provide an update in relation to the progress with a feasibility and options appraisal to replace the oil heating system (Littlewood Court)	Infrastructure Services (Matthew MacAulay)	November 2020
1c	13 December 2022 (Item 4)	Request that information regarding the reinstatement of the grounds following the works at Littlewood Court be provided.	Environment and Infrastructure Services (Siobhonn Martin)	Timescale to be confirmed
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE
12 November 2019		(1) a further meeting was held last Friday of the Littlewood Oil Spill Project Team chaired by the Area Manager attended by various Council colleagues from Environmental Health, Property, Housing, Legal etc. At present further investigation and testing works are being progressed and an implementation plan for any proposed remedial works has yet to be determined. Subject to completion of this exercise estimated costs should be available from Property for any proposed remedial works (2) Housing has instructed Property to undertake a feasibility and options appraisal to replace the oil heating system.		Noted
14 January 2020		Report expected in February 2020		Noted

17 March 2020	Update report provided on 17 March 2020.	Agreed to retain for further progress to be reported.
21 April 2020	Update indicating that work would be delayed due to Covid 19.	Noted
23 June 2020	Until Covid 19 restrictions are lifted the remediation works in the business case approved at the March Committee are on hold as the contractor is unable visit the site. It could be a number of months therefore until there is anything to update.	Noted
25 August 2020	<p>The oil remediation contractor is now on site and has set up their equipment which will remove the oil contamination by extracting it from the ground water where it has accumulated. This is progressing as planned, and we should get a fuller update at our next progress meeting on 20th August. We have allowed up to 12 weeks for this work, although it may not take that long. Property is managing the contractor and is being advised by a specialist consultant and our Environmental Health team.</p> <p>Soil samples taken on site indicate that there is no surface contamination except in the area immediately around the fill pipe and the majority of that material was removed from site in 2019. Remaining works are to make good this area.</p> <p>Further tests were carried out at sub-soil level just off site last week and we anticipate a report and any recommendations for action at our next progress meeting. These tests were put on hold in March due to the COVID 19 restrictions being in place.</p> <p>The accumulation of hydrocarbons in the public storm water drainage at the corner of the site and at the tributary to the Don continue to be monitored with oil absorbing booms being inspected weekly and replaced as required.</p> <p>A tenant has raised a number of concerns. Health Protection Scotland and NHS Grampian are satisfied there is no risk to residents arising from the contamination but we are continuing to engage with the tenant, and this is being led by EH. The COVID 19 restrictions are hampering our efforts in this regard as EH are prepared to carry out some additional monitoring inside the relevant flat to provide reassurance, but that is currently not possible.</p>	Noted
6 October 2020	This issue is being dealt with across a number of Council Services. Environmental Health, Housing and Property are working together and taking a proactive approach to the issue. A joint	Update requested on option appraisal for

	briefing note was circulated to members on 25 September. A further update will be sought in December 2020/January 2021.	alternative heating system
10 November 2020	Progress update including feasibility study and options appraisal to replace the oil heating system (Littlewood Court) will be provided by Officers in December 2020	Noted
1 December 2020	A briefing note regarding options appraisal for heating sources for Littlewood Court was circulated to Councillors on 17 November 2020. Proposal to remove element 2 from the original decision as completed. Item 1 will continue to be monitored and remain on the statement until situation has been resolved.	Noted and agreed
12 January 2021	A briefing note regarding the remediation works at Littlewood Court was circulated to Councillors on 14 December 2020. A further update will be sought for March 2021 meeting.	Noted
16 March 2021	A briefing note regarding the remediation works at Littlewood Court was circulated to Councillors on 3 March 2021. A further update will be sought for June 2021 meeting.	Noted
1 June 2021	A briefing note regarding the remediation works at Littlewood Court was circulated to Councillors on 17 May 2021. A further update will be sought for August 2021 meeting.	Noted
24 August 2021	A briefing note regarding the remediation works at Littlewood Court was circulated to Councillors on 10 August 2021. A further update will be sought in 6 months to verify that the continued monitoring can be concluded.	Noted
22 February 2022	A briefing note dated 14 January was circulated to Councillors. A further update will be sought for March.	Noted
15 March 2022	An update on progress was provided to Councillors on 3 March 2022. A further update will be sought for the June meeting.	Noted
7 June 2022	The latest set of investigation results are awaited from the lab so a briefing note will now be provided before the meeting on 28 June 2022.	Noted
28 June 2022	A briefing note was circulated to Councillors on 17 June 2022 indicated that final monitoring will take place over the summer months	Noted

6 September 2022	<p>The contractor has completed the last of the proposed 3 rounds of monitoring at Littlewood court. Throughout this monitoring period, they did not recover free phase oil in any of the wells onsite.</p> <p>Once they have the analytical data back from the last round, which is due this week, they need to compile all of the data from the remediation and monitoring into a report and present to SEPA for comment.</p> <p>Whether we are able to close out the job based on the data will need to be assessed once we have the latest set of data in and agreed with SEPA</p>	Noted
1 November 2022	<p>The contractor has received the final data from the last set of samples and they were clean, which is consistent with previous data. A final report will be finalised and issued to the council scientific officer in advance of being issued to SEPA for its agreement to close out the site. Once SEPA confirms its position, we will seek to discharge this item.</p>	Noted
13 December 2022	<p>SEPA has indicated that it requires two more rounds of monitoring to take place.</p>	Noted and requested that information regarding the reinstatement of the grounds following the works at Littlewood Court be provided.
31 January 2023	<p>Two more rounds of testing are due to take place and these are expected to be completed by end of March. At this point the contractor will return to remove the boreholes that are in place and the ground will be made good. The reinstatement is expected to be completed by the end of April 2023.</p>	Noted
18 April 2023	<p>Discussions continue with SEPA regarding the closure of operations on the site. A further update will be provided in May 2023.</p>	Noted
9 May 2023	<p>A further sample was collected on 26 April 2023 and results are expected in 2-3 weeks. A further update will be provided at the next meeting.</p>	Noted
30 May 2023	<p>Confirmation has been received that one further test to confirm the oil levels will be required for SEPA to sign off. Timescales for this have yet to be confirmed so a further update will be sought for the June meeting of the Committee.</p>	Noted and timescale changed to

	Verbally updated that the test results not expected until late June.	June/August 2023 for reporting back.
29 August 2023	Testing has identified that further testing will be required before sign off. A further update will be provided for the October meeting.	Noted
10 October 2023	Contractor will be presenting latest the findings to SEPA shortly. Based on the emergence of further product at specific boreholes it will be difficult to justify a low-risk scenario without further investigation. The discussion with SEPA will review findings and implications including the duration of works onsite and the effect to the residents. It is anticipated SEPA will expect further investigation to justify the remaining impacts are not a risk to offsite groundwater and surface water receptors. A further update will be provided in December 2023.	Noted
5 December 2023	Officers will be looking to arrange a meeting with SEPA before the end of the year. This meeting will look to conclude the final remedial works required for closing out the project. A further update with an agreed timescale will be provided in February 2024.	Noted
6 February 2024	Request that information about the meeting held with SEPA in December be included within the next update regarding Littlewood Court.	Noted and update sought.
27 February 2024	Following discussion with SEPA at the end of last year it was agreed that a further round of tests should be provided to determine conclusion of the oil remediation at Littlewood court. Samples were taken on 13 February 2024 which have been sent to a laboratory for testing, the results currently take between 4-6 weeks. As such April 2024 is the target for a report and conclusion strategy agreement with SEPA.	Noted

No	COMMITTEE DATE	DECISION	RESPONSIBLE OFFICER	TIMESCALE
2.	31 January 2023 (Item 10)	Instruct the Area Manager (Garioch), following consultation with the relevant Directors and Heads of Service, to facilitate the reporting, as soon as is reasonably practicable, of the outcome of the Committee Review Process to Services and to the relevant Policy Committees.	Ann Overton	Awaiting timescale
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE

14 March 2023	The Area Manager confirmed that she had arranged a meeting at the end of March with the Directors and Chief Officer of IJB and had provided them with a proposed timetable for reporting through to Policy Committees.	Noted
18 April 2023	The Area Manager provided a verbal update explaining that she had engaged with Directors about the process for reporting through to Policy Committee and would now be providing a report to Strategic Leadership Team detailing the process and timescales.	Noted
9 May 2023	The Area Manager provided a verbal update at the April meeting stating that she had engaged with Directors about the process for reporting through to Policy Committee and would now be providing a report to Strategic Leadership Team. A further update will be provided at the next meeting on 30 May 2023.	Noted
30 May 2023	The Area Manager provided a verbal update confirming that she had met with Directors and reported to Strategic Leadership Team the previous week and was now preparing a draft report for Full Council setting out the information, identifying next steps and providing a reporting timetable. She indicated that a report is expected to Full Council in June.	Noted
20 June 2023	Update following reporting to Full Council on 29 June 2023 will be provided in August 2023	Noted
29 August 2023	In accordance with FC instructions nominations have been received for the 8 members who will be on the Member Officer Working Group. The meetings are scheduled for August, September and October.	Noted
19 September 2023	A further update on progress will be provided following the completion of the first three meetings of the working group.	Noted
5 December 2023	The next two meetings are scheduled for 24 November and 6 December and the Group has agreed that a meeting in January will be required. The scope has been agreed, a 2-stage consultation with the public has been agreed and a draft policy is to be considered in January. The Area Manager indicated that the December meeting had been cancelled and that there was ongoing work to prepare for a consultation that would commence in January 2024.	Noted
16 January 2024	The Area Manager gave a verbal update on the development of the toilet policy. She indicated that the first engagement survey would be released shortly.	Noted

19 March 2024	The Working Group met on 1 st March. Officers are developing the draft policy and procedure for agreement by the Member Officer Working Group before going to Business Services Committee meeting in April. The next update will be provided following the Business Services Committee meeting.	Noted
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3.	27 February 2024 (Item 9)	To instruct the Director of E&IS to provide appropriate progress updates on the items in the procurement plan via informal bulletin to the Committee and Area Manager and to report with a full update on the Garioch items in the E&IS annual procurement plan 2024/25 with the first report to the Committee relating the 2025/26 E&IS Procurement Plan.	Alan Wood	March 2025
DATE		OFFICER UPDATE		RESPONSE FROM COMMITTEE